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POLICY DIRECTIVE #D-2014-01

January 9, 2014

TO: All Agencies
FROM: Jeff Mohlenkamp, Director 
SUBJECT: State Mileage Reimbursement Rate

The federal government recently announced its standard automobile mileage rate of 56 cents effective January 1, 2014. The state mileage reimbursement rates are as follows:

1. For an employee using his/her own personal vehicle for the State's convenience, the mileage reimbursement rate is **56 cents per mile**.
2. For an employee using his/her own personal vehicle for the employee's convenience, the employee will be reimbursed at one-half the standard mileage reimbursement rate, which is **28 cents per mile**.